

**ANDHRA PRADESH PUBLIC SERVICE COMMISSION :: VIJAYAWADA**  
**GROUP-II SERVICES NOTIFICATION No. 11/2023, Dt.07-12-2023 (GENERAL/LIMITED RECRUITMENT)**

**CHECK LIST (TO BE FILLED BY THE CANDIDATE)**

DATE OF VERIFICATION:

REGISTERED No :  
(Hall Ticket No)

OTPR ID & Aadhar No :

PHOTO OF THE  
CANDIDATE

01.	Name of the Candidate (as per SSC/Xth class)									
02.	Father's Name									
03.	Mother's Name									
04.	Gender		Male		Female		Transgender			
05.	Date of Birth ( as per SSC)		D	D	M	M	Y	Y	Y	Y
06.	Age (as on 01/07/2023)		Years	Months		Days				
07.	If age relaxation is claimed, specify. 1) Retrenched Census Employee 2) A.P. State Govt. Employee 3) Ex-Service Men/NCC instructor 4) <b>PBD (OH/HH/VH/MI) persons</b> 5) <b>BC/SC/ST/EWS</b> 6) Widow and Divorced Women			(No. of years claimed for relaxation)				Whether relevant Certificate Produced		
08.	a) Qualification b) Whether produced Law certificate <b>(applicable only for PC.10)</b> <b>(As per Notification &amp; as on 07-12-2023)</b>	Qualifications possessed		Subject		Date of acquiring qualification		Mode of Study Regular/ Distance		
09.	Whether produced Computer Certificate issued by SBTET (For PC.15,16 & 18)	Course			Date of Acquiring					
10.	Community(integrated Community Certificate Issued by Tahsildar) for SC/ST/BC)	OC		SC	ST	BC				
						A	B	C	D	E
11.	Income & Asset certificate (Issued by Tahsildar) for Economically Weaker Sections as per G.O.Ms No.73. Dt : 04/08/2021	Whether Income & Asset certificate produced (If claiming reservation under EWS category.)				YES	NO			
12.	BC Candidates Should Submit Non Creamy Layer certificate issued by Tahsildar as per G.O.Ms. No:3 of 2006 & G.O.Ms. No:26 of 2013.	Whether non-creamy layer certificate produced (If claiming reservation under B.C. category.)				YES	NO			
13.	Local Zone and District		Zone:		District:					
Indicate the evidence (Original Study Certificate to be produced <b>OR</b> Residence certificate for 7 yrs. Prior to SSC if private Study <b>OR</b> Local status certificates who migrated from Telangana to A.P. State).	Class		Year		District			State		
	IV									
	V									
	VI									
	VII									
	VIII									
	IX									
	X									
14.	PBD (Disability %) for PBD candidates only		VH... %	OH... %	HH... %	MI... %				
15.	Physical requirements		Height in Cms:			Weight in Kgs:				
16.	Vision Standards									

17.	Details of Employment, if any (In case of Govt. employees, employees of Central/ State PSUs and employees of public autonomous institutions and constitute bodies /Proof of obtaining permission from employer to be shown)	
18.	Others, if any claiming age relaxation	
<b>NOTE:- If any lapse is detected during the scrutiny, the candidature will be rejected even though he/she comes to the final stage of recruitment process or even at a later stage.</b>		
19.	<ol style="list-style-type: none"><li>1. All the above columns are filled in by me, for consideration to final admission and Subsequent selection.</li><li>2. The original certificates produced by me have been verified and returned to me.</li></ol> <p><b>Permanent Address:-</b> ..... ..... ..... .....</p> <p><b>Mobile No.</b>.....</p>	<p><b>Address for Correspondence:-</b> ..... ..... ..... .....</p> <p><b>e-mail ID.</b>.....</p>

Place:

Date:

Signature of the candidate.

**TO BE USED FOR ADMISSION (OFFICIAL USE)**

On verification of Original Certificates, the candidate may be admitted finally.

**A.S.O**

**SECTION OFFICER**

**ASST. SECRETARY**

**DY. SECRETARY**

**TO BE USED FOR PROVISIONAL ADMISSION**

The candidate may be admitted on verification of Original Certificates provisionally, as he/she has to submit the following documents / Receipt of prescribed deformity under PBD Category from the Medical Board and Physical Fitness Certificate (Height and Weight) for Post Code No.07 from the competent authority.

A. S.S.C. (D.O.B)	
B. Original Degree Certificate/certificates	
C. Higher qualification Certificates	
D. Technical qualification Certificates	
E. Study /Residence Certificate for Zone/ Local status Certificate who migrated from Telangana State to A.P. State.	
F. Community Certificate (SC/ST/BCs only)	
G. Non-Creamy Layer Certificate for BC candidates only	
H. Income & Asset certificate for EWS candidates only	

Signature of the candidate.

**A.S.O.**

**SECTION OFFICER**

**ASST. SECRETARY**

**DY. SECRETARY**

**TO BE USED FOR REJECTION**

**A.S.O.**

**SECTION OFFICER**

**ASST. SECRETARY**

**DY. SECRETARY**

**JOINT SECRETARY**

**SECRETARY**

**MEMBER(S)**

**CHAIRMAN**